Qualification Title: GQA Level 3 Certificate in Glass and Glass Related Distribution and Warehousing

Qualification Number: 600/3899/8

Qualification Specification

# Who is this qualification for?

This qualification is aimed at those who undertake activities in the distribution and/or warehousing of glass and glass related products. This qualification is at Level 3, although some units may be at different levels.

Level 3 qualifications are primarily aimed at those who are fully trained and experienced in a wide range of roles that may involve decision making, quality checks, supervising and supporting others.

In this qualification there is also the opportunity for making contributions to improvements in the performance of individuals, and in working practices and procedures. Candidates may also work closely with internal and external customers and have well-developed knowledge of the organisation worked for and their industry.

Candidates for this qualification will need to contribute to Company objectives, follow health and safety guidelines and understand the activities within the Organisation as a whole in addition to the specific duties involved in their job role.

There is also a Level 2 qualification in Glass and Glass Related Distribution and Warehousing, please visit the GQA website at www.gqaqualifications.com for information.

Due to the wide range of job roles and the diverse nature of organisations in the industry it is difficult to give a definitive list of job roles the qualification may be appropriate for, but Candidates could have jobs entitled:

* Warehouse Manager
* Warehouse Supervisor
* Team Leader
* Senior Warehouseman
* Senior Warehouse Person
* Stock Supervisor
* Stock Controller
* Delivery Coordinator

# Entry requirements

There are no formal entry requirements for learners undertaking this qualification. However, centres must ensure that learners have the potential and opportunity to gain the qualification successfully.

# Qualification support

This qualification has been designed and developed by GQA Qualifications with the support of

# Regulatory information

|  |  |
| --- | --- |
| Countries offered in:  | England, Northern Ireland  |
| Qualification type: | Occupational Qualification |
| Subject/sector areas  | Manufacturing technologies |
| Qualification operational start date:  | 01-Dec-2011 |
| Qualification review date:  |  |
| Applicable age ranges (years):  | 16-18, 19+ |

# Further information

Further information about this qualification can be obtained from: [www.gqaqualifications.com/qualifications](http://www.gqaqualifications.com/qualifications)

You can also contact GQA Qualifications directly at:

GQA Qualifications Ltd, Unit 1, Provincial House, Sheffield S4 7WW.

Tel 01142 720033, email to info@gqaqualifications.com

# Qualification achievement

Candidates should achieve all the mandatory units listed below, which have a total credit value of 14, plus a minimum of 10 credits from the group of optional units. This gives the qualification a minimum credit value of 24 credits.

GQA qualifications are made up of units that have a credit value or credits. These credits must be achieved in the correct combination of mandatory and optional units. Qualifications are now required to indicate the total qualification time (TQT), this is to show the typical time it will take someone to attain the required skills and knowledge to meet the qualification criteria.

The units of assessment set out learning outcomes which describe what learners need to be able to do and understand. The learning outcomes are defined by assessment criteria which are used to assess competence, expressed as skills achieved and learned knowledge and understanding, to achieve the units. Achievement of the mandatory unit and optional units will mean the qualification has been completed and will be subject to approval of a claim for certification. GQA Qualifications will issue a certificate complete with the learner’s name, the qualification and unit titles and the credits achieved.

# Qualification Structure

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| --- | --- |
| **Qualification Title:**  | GQA Level 3 Certificate in Glass and Glass Related Distribution and Warehousing  |
| **Qualification Number (QAN):** | 600/3899/8 |
| **Total Credits:** | 24 |
| **Total Qualification Time (TQT):** | 240 |
| **Guided Learning Hours (GLH):** | 104 |
| Candidates should achieve all the mandatory units listed below, which have a total credit value of 14, plus a minimum of 10 credits from the group of optional units. This gives the qualification a minimum credit value of 24 credits. |
| **Mandatory units**  |
| **Unit number**  | **Title**  | **Level** | **Credit** |
| A/503/6188 | Maintain, promote and monitor health and safety in the glass or glass related working environment | 3 | 5 |
| T/503/6187 | The principles of glass and glass related distribution and warehousing | 2 | 6 |
| L/503/6180 | Environmental issues in the glass and glass related working environment | 2 | 3 |
| **Optional units**  |
| Y/503/6182 | Monitor stock levels and maintain records | 3 | 5 |
| D/503/6183 | Plan and organise effective delivery/collection schedules | 3 | 6 |
| A/503/6191 | Contribute to improving the effectiveness and efficiency of glass and glass related working environment | 3 | 5 |
| F/503/6189 | Supervising in the glass or glass related working environment | 3 | 6 |
| R/503/1188 | Providing operational support | 4 | 4 |
| K/503/6185 | Monitor and develop individual staff to improve performance and efficiency | 3 | 8 |

# Assessment

The qualification must be assessed using the following assessment method:

* Aural Examination,
* Coursework,
* E-assessment,
* Oral Examination,
* Practical Examination

Learners are required to achieve all learning outcomes within units of assessment. All assessment is subject to internal quality assurance within approved centres providing this qualification. External quality assurance of assessment and internal quality assurance within approved centres is provided by GQA Qualifications.