Qualification Title: GQA Level 3 Diploma in the Combined Surveying and Installation of Windows and Doors or Conservatories

Qualification Number: 601/1897/0

Qualification Specification

# Who is this qualification for?

This qualification has been developed specifically for those who carry out both surveying and installation work of windows, doors and/or conservatories. This qualification is at Level 3, and should be taken by those who are experienced and capable of dealing with a wide range of problems and situations, including working with installations that have complex requirements. Candidates may take a technical or supervisory role, particularly in relation to less-experienced colleagues, they will also work closely with customers/clients and have well-developed customer service skills. Sound knowledge of Building Regulations and other relevant legislation will also be required to meet the requirements of the qualification.

At the time of development, achievement of this single qualification will meet the current requirements of the Minimum Technical Competencies (MTC) scheme for both Installation and Surveying and will also allow individuals to apply for the relevant CSCS card.

GQA qualifications in Installation alone are available at Levels 2 & 3 and there is a Surveyor only qualification at Level 3 for those not involved in Installation work. The achievement of one of these qualifications will satisfy the current MTC and CSCS requirements for the relevant occupational role.

# Entry requirements

There are no formal entry requirements for learners undertaking this qualification. However, centres must ensure that learners have the potential and opportunity to gain the qualification successfully.

# Qualification support

This qualification has been designed and developed by GQA Qualifications with the support of

# Regulatory information

|  |  |
| --- | --- |
| Countries offered in:  | England, Northern Ireland  |
| Qualification type: | Occupational Qualification |
| Subject/sector areas  | Building and construction |
| Qualification operational start date:  | 01-Dec-2013 |
| Qualification review date:  |  |
| Applicable age ranges (years):  | 16-18, 19+ |

# Further information

Further information about this qualification can be obtained from: [www.gqaqualifications.com/qualifications](http://www.gqaqualifications.com/qualifications)

You can also contact GQA Qualifications directly at:

GQA Qualifications Ltd, Unit 1, Provincial House, Sheffield S4 7WW.

Tel 01142 720033, email to info@gqaqualifications.com

# Qualification achievement

Candidates must achieve all 10 mandatory units listed below, plus a minimum of 4 credits from group 1 of the optional units, a minimum of 3 credits from group 2 and a minimum of 14 credits from group 3. This makes the minimum credit value of the qualification 69 credits.

GQA qualifications are made up of units that have a credit value or credits. These credits must be achieved in the correct combination of mandatory and optional units. Qualifications are now required to indicate the total qualification time (TQT), this is to show the typical time it will take someone to attain the required skills and knowledge to meet the qualification criteria.

The units of assessment set out learning outcomes which describe what learners need to be able to do and understand. The learning outcomes are defined by assessment criteria which are used to assess competence, expressed as skills achieved and learned knowledge and understanding, to achieve the units. Achievement of the mandatory unit and optional units will mean the qualification has been completed and will be subject to approval of a claim for certification. GQA Qualifications will issue a certificate complete with the learner’s name, the qualification and unit titles and the credits achieved.

# Qualification Structure

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| **Qualification Title:**  | GQA Level 3 Diploma in the Combined Surveying and Installation of Windows and Doors or Conservatories |
| **Qualification Number (QAN):** | 601/1897/0 |
| **Total Credits:** | 72 |
| **Total Qualification Time (TQT):** | 720 |
| **Guided Learning Hours (GLH):** | 330 |
| Candidates must achieve all 10 mandatory units listed below, plus a minimum of 4 credits from group 1 of the optional units, a minimum of 3 credits from group 2 and a minimum of 14 credits from group 3. |
| **Mandatory units**  |
| **Unit number**  | **Title**  | **Level** | **Credit** |
| K/600/8445 | Understanding the building regulations in the fenestration industry | 3 | 3 |
| F/602/4425 | Identify fenestration installation requirements | 3 | 7 |
| A/602/4424 | Produce specifications for window and door, curtain wall or conservatory installations | 3 | 9 |
| A/600/8434 | Post windows, doors or conservatories installation activity | 2 | 3 |
| A/600/8420 | Remove existing windows and doors and prepare apertures | 2 | 8 |
| J/505/7318 | Dealing with environmental matters in the glass and glass related working environment | 3 | 3 |
| Y/600/8425 | Install glass and/or panels into windows and doors | 2 | 4 |
| A/600/7364 | Communicating and working with others the glass and related working environments | 2 | 3 |
| J/600/8422 | Prepare and position window and door units ready for installation | 2 | 3 |
| T/600/8416 | Install windows and doors | 2 | 8 |
| **Optional units – Group 1**  |
| A/600/7624 | Maintain health and safety in the fenestration installation working environment | 2 | 4 |
| T/600/7363 | Promote and maintain health and safety in a glass or glass related working environment | 3 | 4 |
| **Optional units – Group 2** |
| J/602/4426 | Control the installation of doors and windows or conservatories or curtain walling | 3 | 8 |
| Y/600/8151 | Ensure resources are available to meet work requirements in a glass or glass related working environment | 3 | 3 |
| A/600/7655 | Assess the quality of materials/components in a glass or glass related working environment | 3 | 4 |
| J/600/7657 | Identify and rectify technical problems in a glass or glass related working environment | 3 | 5 |
| **Optional units – Group 3** |
| H/600/8430 | Maintain/repair windows and doors or conservatories | 3 | 6 |
| F/602/4974 | Remove and install box sash windows | 3 | 9 |
| J/602/4975 | Remove and install oriel windows | 3 | 9 |
| M/602/4971 | Install bay windows | 3 | 9 |
| R/602/4977 | Remove and install rooflight windows | 3 | 9 |
| T/602/4969 | Remove bay windows | 3 | 9 |
| L/505/7319 | Remove and install windows and/or doors with non-routine features and installation requirements | 3 | 9 |
| A/600/8269 | Install conservatories | 3 | 14 |

# Assessment

The qualification must be assessed using the following assessment method:

* E-assessment,
* Portfolio of Evidence

Learners are required to achieve all learning outcomes within units of assessment. All assessment is subject to internal quality assurance within approved centres providing this qualification. External quality assurance of assessment and internal quality assurance within approved centres is provided by GQA Qualifications.