Qualification Title: GQA Level 2 NVQ Certificate In Understanding The Print Working Environment

Qualification Number: 600/3252/2

Welsh Qualification Number: C00/1244/3

Qualification Specification

# Who is this qualification for?

This qualification is aimed at individuals wishing to gain in-depth knowledge of the requirements of working safely and effectively in the print production or administration working environment, and is particularly suited to individuals undertaking an Advanced Apprenticeship in the print industry.

The qualification is at Level 3 and is primarily aimed at those capable of working without close supervision. Establishing underpinning knowledge and understanding relevant to the print industry, this qualification is intended to be capable of delivery through both a taught programme of off-the-job learning or through workplace assessment (for those with access to the real workplace). The qualification is intended to ensure that candidates have well-developed knowledge of the organisation worked for and the print industry. There are also 2 further qualifications at Level 2 for those employed in a production or administrative role within the print industry, and a suite of qualifications covering the practical aspects involved in working in the print industry.

# Entry requirements

There are no formal entry requirements for learners undertaking this qualification. However, centres must ensure that learners have the potential and opportunity to gain the qualification successfully.

# Qualification support

This qualification has been designed and developed by GQA Qualifications with the support of

# Regulatory information

|  |  |
| --- | --- |
| Countries offered in:  | England, Northern Ireland, Wales  |
| Qualification type: | Vocationally-Related Qualification |
| Subject/sector areas  | Manufacturing technologies |
| Qualification operational start date:  | 01-Oct-2011 |
| Qualification review date:  |  |
| Applicable age ranges (years):  | 16-18, 19+ |

# Further information

Further information about this qualification can be obtained from: [www.gqaqualifications.com/qualifications](http://www.gqaqualifications.com/qualifications)

You can also contact GQA Qualifications directly at:

GQA Qualifications Ltd, Unit 1, Provincial House, Sheffield S4 7WW.

Tel 01142 720033, email to info@gqaqualifications.com

# Qualification achievement

Candidates must achieve all 3 mandatory units, plus the relevant number of credits from the appropriate pathway.

GQA qualifications are made up of units that have a credit value or credits. These credits must be achieved in the correct combination of mandatory and optional units. Qualifications are now required to indicate the total qualification time (TQT), this is to show the typical time it will take someone to attain the required skills and knowledge to meet the qualification criteria.

The units of assessment set out learning outcomes which describe what learners need to be able to do and understand. The learning outcomes are defined by assessment criteria which are used to assess competence, expressed as skills achieved and learned knowledge and understanding, to achieve the units. Achievement of the mandatory unit and optional units will mean the qualification has been completed and will be subject to approval of a claim for certification. GQA Qualifications will issue a certificate complete with the learner’s name, the qualification and unit titles and the credits achieved.

# Qualification Structure

|  |  |
| --- | --- |
| **Qualification Title:**  | GQA Level 2 NVQ Certificate In Understanding The Print Working Environment  |
| **Qualification Number (QAN):** | 600/3252/2 |
| **Welsh Qualification Number:** | C00/1244/3 |
| **Total Credits:** | 19 |
| **Total Qualification Time (TQT):** | 190 |
| **Guided Learning Hours (GLH):** | 89 |
| Candidates must achieve all 3 mandatory units, plus the relevant number of credits from the appropriate pathway. |
| **Mandatory units**  |
| **Unit number**  | **Title**  | **Level** | **Credit** |
| T/503/5024 | Understanding working practices in the print working environment | 3 | 3 |
| F/602/3940 | Employment rights and responsibilities in the processing and manufacturing industries | 2 | 3 |
| A/503/5025 | Understanding how to contribute to improving the effectiveness of the print company | 3 | 4 |
| **Print (Mandatory)** |
| K/503/5036 | Understanding how to promote and monitor Health and Safety in the Print working environment | 3 | 4 |
| **Print (Optional) (minimum 5 credits)** |
| D/503/5082 | Understanding how to manage print finishing machines | 3 | 5 |
| K/503/5084 | Understanding how to manage print machines | 3 | 5 |
| R/503/5080 | Understanding digital printing | 3 | 5 |
| Y/503/5081 | Understanding digital artwork | 3 | 5 |
| **Print Administration (mandatory)** |
| M/503/5040 | Understanding how to promote and monitor health and safety in the print administration working environment | 3 | 3 |
| F/503/4037 | Knowledge of print administration | 2 | 6 |

# Assessment

The qualification must be assessed using the following assessment method:

* Coursework,
* Oral Examination,
* Portfolio of Evidence

Learners are required to achieve all learning outcomes within units of assessment. All assessment is subject to internal quality assurance within approved centres providing this qualification. External quality assurance of assessment and internal quality assurance within approved centres is provided by GQA Qualifications.