Qualification Title: GQA Level 4 NVQ Diploma in Construction Site Supervision

Qualification Number: 610/1090/X

Qualification Specification

# Who is this qualification for?

This qualification is aimed at those who have responsibility for organising and supervising work on Construction sites including the planning and controlling of work methods, allocation of equipment, personnel and materials, and ensuring work is completed to the required standard and ensuring communication is clear and effective. This qualification is at Level 4, although some units may be at different levels. Level 4 qualifications are primarily aimed at those who are fully trained and experienced in a wide range of roles and requires the individual to be actively involved in decision making and have a good understanding of problems that can occur on Construction sites and be able to deal with them. Candidates will also be required to prove knowledge of legislation, leading teams and maintaining and improving the standards of work.

Because of the wide range of tasks that take place on Construction sites it is not expected that those who have supervisory responsibilities will all do the same activities; the qualification is structured to ensure that there is a high degree of flexibility within the units available, there are 6 pathways to cover a range of Construction activities that come under the following broad headings:

* Building and Civil Engineering, Highways Maintenance, Residential Development, Traditional and Heritage Building, Tunnelling and Retrofit

The qualification has been developed in a way to allow employees from companies of all sizes and specialisms equal opportunity to complete.

# Entry requirements

There are no formal entry requirements for learners undertaking this qualification. However, centres must ensure that learners have the potential and opportunity to gain the qualification successfully.

# CSCS Cards

On completion of this qualification and either the CITB Health, Safety and Environmental touch screen test or the GQA Health and Safety test you will be eligible to apply for a full GQA CSCS Card. The health and safety evidence must have been completed within the 2 years preceding application. Once registered you will be eligible to apply for a temporary card provided you also meet the health and safety requirements. For more information please see: <https://gqaqualifications.com/construction-skills-certification-scheme/>

# Qualification support

This qualification has been designed and developed by GQA Qualifications with the support of ConstructionSkills.

# Regulatory information

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| Countries offered in:  | England, Northern Ireland, |
| Qualification type: | Occupational Qualification |
| Subject/sector areas  | Building and construction |
| Qualification operational start date:  | 04-07-2022 |

# Further information

Further information about this qualification can be obtained from: [www.gqaqualifications.com/qualifications](http://www.gqaqualifications.com/qualifications)

You can also contact GQA Qualifications directly at:

GQA Qualifications Ltd, Unit 1, Provincial House, Sheffield S4 7WW.

Tel 01142 720033, email to info@gqaqualifications.com

# Qualification achievement

There is a group of 10 qualification mandatory units in Group A and then there are 6 pathways; Building and Civil Engineering, Highways Maintenance, Residential Development, Traditional and Heritage Building, Tunnelling and Retrofit.

 In addition to the qualification mandatory units there are pathway specific routes to completion.

GQA qualifications are made up of units that have a credit value or credits. These credits must be achieved in the correct combination of mandatory and optional units. The minimum credit value of the qualification is 142 credits.

Qualifications are now required to indicate the total qualification time (TQT), this is to show the typical time it will take someone to attain the required skills and knowledge to meet the qualification criteria. TQT for this qualification is 1420 hours

The units of assessment set out learning outcomes which describe what learners need to be able to do and understand. The learning outcomes are defined by assessment criteria which are used to assess competence, expressed as skills achieved and learned knowledge and understanding, to achieve the units. Achievement of the mandatory unit and optional units will mean the qualification has been completed and will be subject to approval of a claim for certification. GQA Qualifications will issue a certificate complete with the learner’s name, the qualification and unit titles and the credits achieved.

# Qualification Structure

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| **Qualification Title:**  | GQA Level 4 NVQ Diploma in Construction Site Supervision |
| **Qualification Number (QAN):** | 610/1090/X |
| **Total Credits:** | 142 |
| **Total Qualification Time (TQT):** | 1420 |
| There is a group of 10 qualification mandatory units in Group A and then there are 6 pathways.Routes to completion are shown below |
| **Unit number**  | **Title**  | **Level** | **Credit** |
| **Qualification Mandatory Units (98 credits)** |
| Y/650/1392 | Developing and maintaining good occupational working relationships in the workplace | 3 | 8 |
| A/650/3110 | Implementing, maintaining and reviewing systems for health, safety, welfare, wellbeing and environmental protection in the workplace | 4 | 9 |
| D/650/3111 | Assessing and agreeing work methods in the workplace | 5 | 11 |
| F/650/3112 | Planning work activities and resources to meet project requirements in the workplace | 4 | 13 |
| J/650/3114 | Co-ordinating work control in the workplace | 4 | 12 |
| K/650/3115 | Controlling work progress against agreed programmes in the workplace | 5 | 9 |
| L/650/3116 | Allocating and monitoring the use of plant equipment or machinery in the workplace | 4 | 10 |
| M/650/3117 | Implementing communication systems for the project in the workplace | 5 | 7 |
| R/650/3118 | Controlling work against agreed quality standards in the workplace | 5 | 10 |
| T/650/3119 | Contributing to the control of work quantities and costs in the workplace | 4 | 9 |
| **Pathway 1-Building and Civil Engineering pathway mandatory units** |
|  D/650/3120 | Maintaining supplies of materials to meet project requirements in the workplace | 5 | 9 |
| F/650/3121 | Maintaining the dimensional accuracy of work in the workplace | 4 | 10 |
| H/650/3122 | Co-ordinating preparation for site operations in the workplace | 4 | 8 |
| J/650/3123 | Supervising the installation, maintenance, monitoring and removal of temporary works in the workplace | 4 | 9 |
| **Pathway 1-Building and Civil Engineering pathway optional units (minimum of 1 unit if this pathway selected)** |
| M/650/3108 | Supervising the pre-installation planning for retrofit works in the workplace | 5 | 15 |
| R/650/3109 | Supervising the installation, commissioning and handover of retrofit works in the workplace | 5 | 15 |
| K/650/3124 | Allocating work and monitoring people's performance in the workplace | 6 | 9 |
| L/650/3125 | Enabling learning opportunities in the workplace | 5 | 11 |
| M/650/3126 | Contributing to the identification of a work team in the workplace | 5 | 8 |
| R/650/3127 | Supervising activities to traditional and heritage buildings and structures in the workplace | 5 | 16 |
| T/650/3128 | Managing your personal development in the workplace | 6 | 9 |
| **Pathway 2-Highways Maintenance pathway mandatory units** |
|  D/650/3120 | Maintaining supplies of materials to meet project requirements in the workplace | 5 | 9 |
| Y/650/3129 | Planning highways maintenance and repair activities in the workplace  | 5 | 12 |
| F/650/3130 | Supervising highways maintenance or repair activities in the workplace  | 4 | 12 |
| T/650/3128 | Managing your personal development in the workplace | 6 | 9 |
| **Pathway 2-Highways Maintenance pathway optional units (minimum of 1 unit if this pathway selected)** |
| F/650/3121 | Maintaining the dimensional accuracy of work in the workplace | 4 | 10 |
| H/650/3122 | Co-ordinating preparation for site operations in the workplace | 4 | 8 |
| K/650/3124 | Allocating work and monitoring people's performance in the workplace | 6 | 9 |
| L/650/3125 | Enabling learning opportunities in the workplace | 5 | 11 |
| M/650/3126 | Contributing to the identification of a work team in the workplace | 5 | 8 |
| H/650/3131 | Providing customer services in the construction workplace | 6 | 9 |
| R/650/3127 | Supervising activities to traditional and heritage buildings and structures in the workplace | 5 | 16 |
| J/650/3123 | Supervising the installation, maintenance, monitoring and removal of temporary works in the workplace | 4 | 9 |
| **Pathway 3-Residential development-pathway mandatory units** |
|  D/650/3120 | Maintaining supplies of materials to meet project requirements in the workplace | 5 | 9 |
| F/650/3121 | Maintaining the dimensional accuracy of work in the workplace | 4 | 10 |
| J/650/3132 | Handing over property in the workplace | 6 | 9 |
| H/650/3131 | Providing customer services in the construction workplace | 6 | 9 |
| **Pathway 3-Residential development- optional units (minimum of 1 unit if this pathway selected)** |
| M/650/3108 | Supervising the pre-installation planning for retrofit works in the workplace | 5 | 15 |
| R/650/3109 | Supervising the installation, commissioning and handover of retrofit works in the workplace | 5 | 15 |
| H/650/3122 | Co-ordinating preparation for site operations in the workplace | 4 | 8 |
| K/650/3124 | Allocating work and monitoring people's performance in the workplace | 6 | 9 |
| L/650/3125 | Enabling learning opportunities in the workplace | 5 | 11 |
| M/650/3126 | Contributing to the identification of a work team in the workplace | 5 | 8 |
| R/650/3127 | Supervising activities to traditional and heritage buildings and structures in the workplace | 5 | 16 |
| J/650/3123 | Supervising the installation, maintenance, monitoring and removal of temporary works in the workplace | 4 | 9 |
| T/650/3128 | Managing your personal development in the workplace | 6 | 9 |
| **Pathway 4-Traditional and Heritage Building pathway mandatory units** |
|  D/650/3120 | Maintaining supplies of materials to meet project requirements in the workplace | 5 | 9 |
| F/650/3121 | Maintaining the dimensional accuracy of work in the workplace | 4 | 10 |
| R/650/3127 | Supervising activities to traditional and heritage buildings and structures in the workplace | 5 | 16 |
| **Pathway 4-Traditional and Heritage Building pathway optional units (minimum of 2 units if this pathway selected)** |
| M/650/3108 | Supervising the pre-installation planning for retrofit works in the workplace | 5 | 15 |
| R/650/3109 | Supervising the installation, commissioning and handover of retrofit works in the workplace | 5 | 15 |
| H/650/3122 | Co-ordinating preparation for site operations in the workplace | 4 | 8 |
| K/650/3124 | Allocating work and monitoring people's performance in the workplace | 6 | 9 |
| L/650/3125 | Enabling learning opportunities in the workplace | 5 | 11 |
| M/650/3126 | Contributing to the identification of a work team in the workplace | 5 | 8 |
| J/650/3132 | Handing over property in the workplace | 6 | 9 |
| H/650/3131 | Providing customer services in the construction workplace | 6 | 9 |
| K/650/3133 | Planning activities to traditional and heritage structures in the workplace  | 6 | 16 |
|  L/650/3134 | Planning demolition activities in the workplace  | 7 | 12 |
| M/650/3135 | Supervising demolition activities in the workplace | 5 | 9 |
| J/650/3123 | Supervising the installation, maintenance, monitoring and removal of temporary works in the workplace | 4 | 9 |
| T/650/3128 | Managing your personal development in the workplace | 6 | 9 |
| **Pathway 5-Tunnelling pathway mandatory units** |
|  D/650/3120 | Maintaining supplies of materials to meet project requirements in the workplace | 5 | 9 |
| H/650/3122 | Co-ordinating preparation for site operations in the workplace | 4 | 8 |
| R/650/3136 | Supervising tunnelling activities in the workplace | 6 | 15 |
| J/650/3123 | Supervising the installation, maintenance, monitoring and removal of temporary works in the workplace | 4 | 9 |
| **Pathway 5-Tunnelling- optional units (minimum of 1 unit if this pathway selected)** |
| F/650/3121 | Maintaining the dimensional accuracy of work in the workplace | 4 | 10 |
| K/650/3124 | Allocating work and monitoring people's performance in the workplace | 6 | 9 |
| L/650/3125 | Enabling learning opportunities in the workplace | 5 | 11 |
| M/650/3126 | Contributing to the identification of a work team in the workplace | 5 | 8 |
| R/650/3127 | Supervising activities to traditional and heritage buildings and structures in the workplace | 5 | 16 |
| T/650/3128 | Managing your personal development in the workplace | 6 | 9 |
| **Pathway 6-Retrofit pathway mandatory units** |
| M/650/3108 | Supervising the pre-installation planning for retrofit works in the workplace | 5 | 15 |
| R/650/3109 | Supervising the installation, commissioning and handover of retrofit works in the workplace | 5 | 15 |
| F/650/3121 | Maintaining the dimensional accuracy of work in the workplace | 4 | 10 |
| **Pathway 6-Retrofit- optional units (minimum of 2 units if this pathway selected)** |
|  D/650/3120 | Maintaining supplies of materials to meet project requirements in the workplace | 5 | 9 |
| H/650/3122 | Co-ordinating preparation for site operations in the workplace | 4 | 8 |
| K/650/3124 | Allocating work and monitoring people's performance in the workplace | 6 | 9 |
| L/650/3125 | Enabling learning opportunities in the workplace | 5 | 11 |
| M/650/3126 | Contributing to the identification of a work team in the workplace | 5 | 8 |
| J/650/3132 | Handing over property in the workplace | 6 | 9 |
| H/650/3131 | Providing customer services in the construction workplace | 6 | 9 |
| R/650/3127 | Supervising activities to traditional and heritage buildings and structures in the workplace | 5 | 16 |
| T/650/3128 | Managing your personal development in the workplace | 6 | 9 |

# Assessment

The qualification must be assessed using the following assessment method:

* Portfolio of Evidence

Learners are required to achieve all learning outcomes within units of assessment. All assessment is subject to internal quality assurance within approved centres providing this qualification. External quality assurance of assessment and internal quality assurance within approved centres is provided by GQA Qualifications.