



Summary of the:

## GQA LEVEL 3 CERTIFICATE IN UNDERSTANDING THE PRINT WORKING ENVIRONMENT

Qualification Number 600/3252/2 Welsh Qualification Number C00/1244/3

### Who is this qualification for?

This qualification is aimed at individuals wishing to gain in-depth knowledge of the requirements of working safely and effectively in the print production or administration working environment, and is particularly suited to individuals undertaking an Advanced Apprenticeship in the print industry.

The qualification is at Level 3 and is primarily aimed at those capable of working without close supervision. Establishing underpinning knowledge and understanding relevant to the print industry, this qualification is intended to be capable of delivery through both a taught programme of off-the-job learning or through workplace assessment (for those with access to the real workplace). The qualification is intended to ensure that candidates have well-developed knowledge of the organisation worked for and the print industry.

There are also 2 further qualifications at Level 2 for those employed in a production or administrative role within the print industry, and a suite of qualifications covering the practical aspects involved in working in the print industry.

### What is required from candidates?

GQA qualifications are made up of a number of units that have a credit value or credits. These credits must be achieved in the correct combination from mandatory and optional units: this qualification has 3 mandatory units, which have a value of 10 credits and 2 pathways made up of optional units. The pathways are to ensure there are specific qualifications for those involved in either production or administration roles. Candidates must achieve all 3 mandatory units, plus the relevant number of credits from the appropriate pathway (see below for details).

The units are made up of the knowledge needed to carry out the work safely and correctly. These are called Learning Outcomes, and all must be met to achieve the unit.

Qualifications are now required to indicate the total qualification time (TQT), this is to show the typical time it will take someone to attain the required skills and knowledge to meet the qualification criteria, this qualification has a TQT of 190 hours. Qualifications are also required to indicate the number of hours of teaching someone would normally need to receive in order to pass the qualification. These are referred to as Guided Learning Hours (GLH). The GLH for this qualification is 89

Unit ref	Title	Level	Credit
<b>Mandatory Units</b>			
T/503/5024	Understanding Working Practices in the Print Working Environment	3	3
PTC014			
F/602/3940	Employment Rights and Responsibilities in the Processing and Manufacturing Industries	2	3
ERR1			
A/503/5025	Understanding how to contribute to improving the effectiveness of the Print Company	3	4
PTC013			
<b>Print (Mandatory)</b>			
K/503/5036	Understanding how to promote and monitor Health and Safety in the Print working environment	3	4
PTC012			
<b>Print (Optional) (minimum 5 credits)</b>			
D/503/5082	Understanding how to manage Print Finishing Machines	3	5
PTC016			
K/503/5084	Understanding how to manage Print Machines	3	5
PTC015			
R/503/5080	Understanding Digital Printing	3	5
PTC017			
Y/503/5081	Understanding Digital Artwork	3	5
PTC018			
<b>Print Administration (mandatory)</b>			
M/503/5040	Understanding how to promote and monitor Health and Safety in the Print Administration working environment	3	3
PTC011			
F/503/4037	Knowledge of Print Administration	2	6
PTC010			

## Assessment Guidance

Evidence should show that you can complete all of the learning outcomes for each unit being taken.

### Types of evidence:

Evidence of performance and knowledge is required. Evidence of performance should be demonstrated by activities and outcomes, and should be generated in the workplace only, unless indicated under potential sources of evidence (see below). Evidence of knowledge can be demonstrated through performance or by responding to questions.

### Quantity of evidence:

Evidence should show that you can meet the requirements of the units in a way that demonstrates that the standards can be achieved consistently over an appropriate period of time.

**Please Note that photocopied or downloaded documents such as manufacturers' or industry guidance, H&S policies, Risk Assessments etc, are not normally acceptable evidence for GQA qualifications unless accompanied by a record of a professional discussion or Assessor statement confirming candidate knowledge of the subject. If you are in any doubt about the validity of evidence, please contact your GQA EQA.**

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