



Summary of the:

GQA Level 3 NVQ Diploma in Trowel Occupations

610/0501/0

# Introduction to the Qualification

## Who is this Qualification for?

This GQA Level 3 NVQ Diploma in Trowel Occupations (Construction) qualification has been developed for achievement in a real workplace environment which means the learner must be employed to undertake this qualification.

This qualification enables the learner, to recognise their skills, knowledge and understanding as well as demonstrating their competence in the workplace when carrying out the role of a bricklayer. It is not expected that candidates working in this industry all do the same activities, so the qualification is structured to ensure that there is a high degree of flexibility within the units available and will allow employees from companies of all sizes and specialisms equal opportunity to complete. To provide this opportunity in addition to the mandatory units, candidates will also be able to select optional units recognising specific skills.

This qualification is at Level 3, although some units may be at different levels and should be taken by those who are fully trained to deal with a range of tasks and situations.

## What is required from candidates?

Although it is not expected that all workers will complete the same tasks, there are 8 mandatory units and a group of optional units.

Candidates must complete all 8 mandatory units and also a minimum of 1 unit from the group of optional units.

Qualifications are now required to indicate the total qualification time (TQT), this is to show the typical time it will take someone to attain the required skills and knowledge to meet the qualification criteria, this qualification has a TQT of 1470 hours.

Qualifications are also required to indicate the number of hours of teaching someone would normally need to receive in order to achieve the qualification. These are referred to as Guided Learning Hours (GLH). The GLH for this qualification is 757.

Unit number	Title	Level	Credit
<b>Qualification Mandatory Units</b>			
A/503/1170	Conforming to General Health, Safety and Welfare in the Workplace	1	2
R/503/2924	Confirming the Occupational Method of Work in the Workplace	3	11
Y/650/1392	Developing and Maintaining Good Occupational Working Relationships in the Workplace	3	8
A/503/2772	Confirming Work Activities and Resources for an Occupational Work Area in the Workplace	3	10
D/650/0296	Setting out to form Masonry Structures in the Workplace	2	23
T/650/0293	Erecting Masonry Cladding in the Workplace	2	24
A/650/0295	Erecting Masonry Structures in the Workplace	2	31
T/650/1391	Erecting Masonry to form Architectural and Decorative Structures in the Workplace	3	35
<b>Optional units-candidates must achieve a minimum of 1 unit from this group</b>			

H/650/0298	Erect Thin Joint Masonry Structures in the Workplace	2	24
Y/650/0294	Repairing and Maintaining Masonry Structures in the Workplace	3	25
R/650/0292	Installing Drainage in the Workplace	2	19
F/650/0297	Installing and Forming Specialist Masonry Elements in the Workplace	3	21

Achieving the combination of Mandatory units and the correct choice of Optional credits will mean the qualification has been completed and GQA will provide the Diploma with the qualification title. Where a candidate has completed additional credits the Diploma will list these as “additional credits”, in cases where the candidate has not completed the full qualification and will not go on to do so, a Certificate of credit can be issued for the credits achieved.

### Assessment guidance:

Evidence should show that you can complete all of the learning outcomes for each unit being taken.

### Types of evidence:

Evidence of performance and knowledge is required. Evidence of performance should be demonstrated by activities and outcomes, and should be generated in the workplace only, unless indicated under potential sources of evidence (see below). Evidence of knowledge can be demonstrated through performance or by responding to questions.

### Quantity of evidence:

Evidence should show that you can meet the requirements of the units in a way that demonstrates that the standards can be achieved consistently over an appropriate period of time.

### Potential sources of evidence:

The main source of evidence for each unit will be observation of the candidate’s performance and knowledge demonstrated during the completion of the unit. This can be supplemented by the following types of physical or documentary evidence:

- Accident book/reporting system
- Work diaries
- Correspondence with customers
- Training records
- Telephone log
- Photo/video evidence
- Job specifications and documentation
- Work schedules and records
- Witness testimonies
- Safety records
- Timesheets
- Notes and memos
- Audio evidence
- Materials
- Completed products/installations

**Please Note that photocopied or downloaded documents such as manufacturers’ or industry guidance, H&S policies, Risk Assessments etc., are not normally acceptable evidence for GQA qualifications unless accompanied by a record of a professional discussion or Assessor statement confirming candidate knowledge of the subject. If you are in any doubt about the validity of evidence, please contact your GQA EQA.**

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