



Summary of the:

## GQA LEVEL 7 NVQ DIPLOMA IN CONSTRUCTION SENIOR MANAGEMENT

601/8902/2

### Who is this qualification for?

The aim of this qualification is to recognise the knowledge, skills and competence demonstrated by an individual in the workplace. This Level 7 NVQ Diploma in Construction Senior Management provides the opportunity for Individuals who are working as managers within the construction and built environment sector to demonstrate their competence. This work based qualification is at Level 7, although some units may be at different levels and is aimed at individuals who are leading and controlling projects in construction - for example, managers with responsibility for procurement, estimation or design.

Because of the wide range of tasks that take place on Construction sites it is not expected that those who have managerial responsibilities will all carry out the same activities; the qualification is structured to ensure that there is a high degree of flexibility within the units available. There are 10 mandatory units in Group A and then there are 2 pathways-Production and Commercial. In addition to the qualification mandatory units the following applies; candidates must complete the selected pathway mandatory unit and the required number of credits from the selected group of pathway optional units. The minimum total credit value of the qualification is 184 credits for the Production pathway and 179 credits for the Commercial pathway.

The qualification has been developed in a way to allow employees from companies of all sizes and specialisms equal opportunity to complete.

### What is required from candidates?

There are 10 mandatory units in Group A and then there are 2 pathways-Production and Commercial. In addition to the qualification mandatory units the following applies; candidates must complete the selected pathway mandatory unit and the required number of credits from the selected group of pathway optional units. The minimum total credit value of the qualification is 184 credits for the Production pathway and 179 credits for the Commercial pathway.

Unit no	Mandatory units Group A (99 credits)	Level	Credit
J/508/5121 C200	Manage project processes in construction management	7	29
L/508/5122 C201	Manage teams in construction management	7	16
R/508/5123 C202	Recruit staff in own area of responsibility	5	4
Y/508/5124 C203	Examine staff turnover issues in own area of responsibility	5	4
D/508/5125 C204	Plan, allocate and monitor work of a team	3	5
K/508/5127 C205	Plan, allocate and monitor work in own area of responsibility	4	5
H/508/5126 C206	Provide advice, judgement and service ethically in construction management	7	19
M/508/5128 C207	Lead and manage meetings	3	4
T/508/5129 C208	Participate in meetings	2	2
K/508/5130 C209	Develop self and others in construction management	6	11
<b>Mandatory units for pathway 1 Production</b>			
M/508/5131 C210	Control projects in construction management	7	23
<b>Optional units for pathway 1 Production (credit value: 62 )</b>			
A/508/5133 C212	Prepare and agree a project brief and outline programme in construction	7	24
J/508/5135 C213	Direct the management of design development and processes in construction management	7	22
L/508/5136 C214	Assess and evaluate the sustainability and environmental impact of developments in construction management	7	22
F/508/5134 C215	Evaluate sustainable resources and requirements for the whole lifecycle of a construction project	6	20
R/508/5137 C216	Establish project procurement arrangements in construction management	6	18

Y/508/5138	Implement, monitor and control strategic procurement systems in construction management	7	12
C217			
D/508/5139	Implement procurement processes in construction management	6	19
C218			
R/508/5140	Manage the preparation and submission of estimates, bids and tenders in construction management	7	16
C219			
Y/508/5141	Ensure that contracts are prepared, negotiated and agreed in construction management	6	18
C220			
T/508/5132	Control budgets and contract entitlement in construction management	7	11
C211			
D/508/5142	Evaluate and progress the resolution of contractual disputes in construction management	7	18
C222			
H/508/5143	Manage marketing and customer service in construction management	6	13
C223			
K/508/5144	Managing the handover of the construction project in the workplace	6	10
C224			
<b>Mandatory units for pathway 2 Commercial (credit value: 11 )</b>			
T/508/5132	Control budgets and contract entitlement in construction management	7	11
C211			
<b>Optional units for pathway 2 Commercial (credit value: 69 )</b>			
A/508/5133	Prepare and agree a project brief and outline programme in construction	7	24
C212			
J/508/5135	Direct the management of design development and processes in construction management	7	22
C213			
L/508/5136	Assess and evaluate the sustainability and environmental impact of developments in construction management	7	22
C214			
F/508/5134	Evaluate sustainable resources and requirements for the whole lifecycle of a construction project	6	20
C215			
R/508/5137	Establish project procurement arrangements in construction management	6	18
C216			
Y/508/5138	Implement, monitor and control strategic procurement systems in construction management	7	12
C217			
D/508/5139	Implement procurement processes in construction management	6	19
C218			
R/508/5140	Manage the preparation and submission of estimates, bids and tenders in construction management	7	16
C219			
Y/508/5141	Ensure that contracts are prepared, negotiated and agreed in construction management	6	18
C220			
M/508/5131	Control projects in construction management	7	23
C210			
D/508/5142	Evaluate and progress the resolution of contractual disputes in construction management	7	18
C222			
H/508/5143	Manage marketing and customer service in construction management	6	13
C223			
K/508/5144	Managing the handover of the construction project in the workplace	6	10
C224			

### Assessment Guidance

Evidence should show that you can complete all of the learning outcomes for each unit being taken.

### Types of evidence:

Evidence of performance and knowledge is required. Evidence of performance should be demonstrated by activities and outcomes, and should be generated in the workplace only, unless indicated under potential sources of evidence (see below). Evidence of knowledge can be demonstrated through performance or by responding to questions.

### Quantity of evidence:

Evidence should show that you can meet the requirements of the units in a way that demonstrates that the standards can be achieved consistently over an appropriate period of time.

**Potential sources of evidence:**

The main source of evidence for each unit will be observation of the candidate's performance and knowledge demonstrated during the completion of the unit. This can be supplemented by the following types of physical or documentary evidence:

- Accident book/reporting systems
- Safety records
- Training records
- Audio records
- Job specifications and documentation
- Delivery Records
- Witness testimonies
- Correspondence with customers
- Notes and memos
- Photo/video evidence
- Work diaries
- Timesheets
- Telephone Logs
- Meeting records
- Records of toolbox talks
- Equipment
- Prepared materials and sites
- Completed work

**Please Note that photocopied or downloaded documents such as manufacturers' or industry guidance, H&S policies, Risk Assessments etc, are not normally acceptable evidence for GQA qualifications unless accompanied by a record of a professional discussion or Assessor statement confirming candidate knowledge of the subject. If you are in any doubt about the validity of evidence, please contact your GQA EQA.**

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September 2017

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