



Summary of the:

GQA LEVEL 3 NVQ DIPLOMA IN WOOD OCCUPATIONS (CONSTRUCTION) V2

610/0134/X

Who is this qualification for?

This qualification is aimed at those who are involved in either site carpentry including first and second fixing, those who are involved in shopfitting site work or those who carry out shopfitting bench work. The qualification is at level 3 although there may be some units at different levels. Level 3 qualifications are primarily aimed at those who are fully trained and experienced in a wide range of work activities. It is not expected that candidates working in this industry all do the same activities or use the same equipment and machinery so the qualification has been developed to make it as widely available as possible. All work completed must be carried out in accordance with Building Regulations and Industry recognised safe working practices, including the disposal of waste.

The qualification is structured to ensure that there is a high degree of flexibility within the pathways and units available and will allow employees from companies of all sizes and specialisms equal opportunity to complete. The qualification consists of 3 pathways.

What is required from candidates?

Qualifications are also required to indicate the number of hours of teaching someone would normally need to receive in order to achieve the qualification. These are referred to as Guided Learning Hours (GLH). The GLH for this qualification is 404.

Unit Number	Internal unit no	Pathway 1 Site Joinery, Pathway mandatory units	Level	Credits
F/650/0639	09Bv3	Installing bespoke first fixing components in the workplace	3	18
D/650/0638	10Bv3	Installing bespoke second fixing components in the workplace	3	23
J/650/0450	628v3	Setting up and using transportable cutting and shaping machines in the workplace	2	26
L/650/0641	631v2	Erecting roof structure carcassing components in the workplace	3	26
A/503/2772	209v2	Confirming work activities and resources for an occupational work area in the workplace	3	10
M/503/2915	210v3	Developing and maintaining good occupational working relationships in the workplace	5	8
R/503/2924	211v2	Confirming the occupational method of work in the workplace	3	11
A/503/1170	641	Conforming to general health, safety and welfare in the workplace	1	2
Pathway 1-Site joinery -Optional units minimum of 1 unit must be achieved				
T/650/0563	11v3	Erecting structural carcassing components in the workplace	2	20
H/650/0620	25v4	Maintaining non-structural and structural components in the workplace	3	29
Pathway 2-Shopfitting site work-Pathway mandatory units				
A/650/0448	15Bv3	Marking out from setting out details for routine shopfitting products in the	2	12

		workplace		
A/650/0565	20v3	Installing shopfitting frames and finishings in the workplace	2	26
D/650/0566	21v3	Installing shopfitting fitments in the workplace	2	13
H/650/0568	22v3	Installing shopfronts and finishings in the workplace	2	15
J/650/0450	628v3	Setting up and using transportable cutting and shaping machines in the workplace	2	26
A/503/2772	209v2	Confirming work activities and resources for an occupational work area in the workplace	3	10
M/503/2915	210v3	Developing and maintaining good occupational working relationships in the workplace	5	8
R/503/2924	211v2	Confirming the occupational method of work in the workplace	3	11
A/503/1170	641	Conforming to general health, safety and welfare in the workplace	1	2
Pathway 3-Shopfitting-Bench work-Pathway mandatory units				
Y/650/0447	14Bv3	Producing setting out details for routine shopfitting products in the workplace	2	14
A/650/0448	15Bv3	Marking out from setting out details for routine shopfitting products in the workplace	2	12
D/650/0449	16Bv4	Manufacturing routine shopfitting products in the workplace	2	19
A/503/2772	209v2	Confirming work activities and resources for an occupational work area in the workplace	5	10
M/503/2915	210v3	Developing and maintaining good occupational working relationships in the workplace	3	8
R/503/2924	211v2	Confirming the occupational method of work in the workplace	3	11
Y/650/0618	632Bv2	Manufacturing bespoke shopfitting products in the workplace	3	25
K/650/0640	633v2	Setting up and using fixed machinery in the workplace	3	25
A/503/1170	641	Conforming to general health, safety and welfare in the workplace	1	2
Pathway 3-Shopfitting-Bench work-Pathway optional units a minumum of 1 unit must be achieved				
J/650/0621	28v3	Producing CAD setting out details in the workplace	3	30
R/615/8260	472v1	Producing wood and wood-based products using computer numerically controlled/numerically controlled (CNC/NC) machinery in the workplace	2	22
T/650/0617	634Bv2	Producing setting out details for bespoke shopfitting products in the workplace	3	20

Assessment Guidance:

Evidence should show that you can complete all of the learning outcomes for each unit being taken.

Types of evidence:

Evidence of performance and knowledge is required. Evidence of performance should be demonstrated by activities and outcomes, and should be generated in the workplace only, unless indicated under potential sources of evidence (see below). Evidence of knowledge can be demonstrated through performance or by responding to questions.

Quantity of evidence:

Evidence should show that you can meet the requirements of the units in a way that demonstrates that the standards can be achieved consistently over an appropriate period of time.

Potential sources of evidence:

The main source of evidence for each unit will be observation of the candidate's performance and knowledge demonstrated during the completion of the unit. This can be supplemented by the following types of physical or documentary evidence:

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| • Accident book/reporting systems | • Photo/video evidence |
| • Safety records | • Work diaries |
| • Training records | • Timesheets |
| • Audio records | • Telephone Logs |
| • Job specifications and documentation | • Meeting records |
| • Delivery Records | • Records of toolbox talks |
| • Witness testimonies | • Equipment |
| • Correspondence with customers | • Prepared materials and sites |
| • Notes and memos | • Completed work |

Please Note that photocopied or downloaded documents such as manufacturers' or industry guidance, H&S policies, Risk Assessments etc, are not normally acceptable evidence for GQA qualifications unless accompanied by a record of a professional discussion or Assessor statement confirming candidate knowledge of the subject. If you are in any doubt about the validity of evidence, please contact your GQA EQA.

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