



Summary of the:

SVQ in Glass and Glass Related Distribution and Warehousing at SCQF Level 5

GT5T 45

### Who is this qualification for?

This qualification is aimed at individuals wishing to prove they have the level and range of knowledge and skills required to carry out activities involved in the warehousing and distribution of Glass and Glass related products. All work must be completed following Industry recognised Safe Working Practices and in accordance with relevant legislation.

This qualification is at SCQF Level 5, and should be taken by those who are fully trained to deal with routine assignments. Candidates should require minimum supervision in undertaking the job.

Unit Number	Mandatory Units	Level	Credit
GQAFSB1	Maintain health and safety in the workplace	5	4
GQAGP37	Carry out warehousing of glass and related materials	5	6
PROGEN02	Communicating and working with others	5	4
<b>Optional units Candidates must take a minimum of 2 units</b>			
GQAGP21	Receive, handle and store glass and related products into the warehouse	5	6
GQAGP14	Select and prepare glass and glass related products for delivery	5	7
GQAGP22	Deliver glass related products to customers in the glass distribution working environment	5	6
GQAGP26	Handover glass and related products to customers	5	5
GQAGP28	Prepare bulk deliveries of glass and related products	5	5
GQAGP30	Deal with customer returns of glass and related products	5	6
GQAGP31	Use mechanical equipment in glass distribution and warehousing	5	6
PROGEN07	Check the quality of products in a process and manufacturing working environment	5	7

### Assessment Guidance

Evidence should show that you can complete all of the learning outcomes for each unit being taken.

### Types of evidence:

Evidence of performance and knowledge is required. Evidence of performance should be demonstrated by activities and outcomes, and should be generated in the workplace only, unless indicated under potential sources of evidence (see below). Evidence of knowledge can be demonstrated through performance or by responding to questions.

### Quantity of evidence:

Evidence should show that you can meet the requirements of the units in a way that demonstrates that the standards can be achieved consistently over an appropriate period of time.

### Potential sources of evidence:

The main source of evidence for each unit will be observation of the candidate's performance and knowledge demonstrated during the completion of the unit. This can be supplemented by the following types of physical or documentary evidence:

- Accident book/reporting system
- Notes and memos
- Safety record
- Telephone/e-mail records
- Training record
- Customer and colleague feedback
- Audio evidence
- Records of equipment and materials
- Witness testimonies
- Work records
- Photographic/ video evidence

Please Note that photocopied or downloaded documents such as manufacturers' or industry guidance, H&S policies, Risk Assessments etc, are not normally acceptable evidence for GQA qualifications unless accompanied by a record of a professional discussion or Assessor statement confirming candidate knowledge of the subject. If you are in any doubt about the validity of evidence, please contact your GQA EQA.

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