



**Summary of the:**

**GQA LEVEL 2 CERTIFICATE IN GLASS RELATED OPERATIONS (500/7768/5 & C00/0196/2)**

**Who is this qualification for?**

This qualification is aimed at individuals wishing to gain knowledge of the basic requirements of working safely and effectively in a glass related working environment.

Establishing underpinning knowledge and understanding relevant to the Glass Industry, this qualification is intended to be capable of delivery through both a taught programme of off-the-job learning or through workplace assessment (for those with access to the real workplace).

Along with a number of generic glass industry units the group of optional units ensures there is a specific unit to cover the individual occupational roles in the glass industry.

A further qualification in Glass Related Operations at Level 3 is also available.

**What is required from candidates?**

Qualifications are made up of a number of units that have a credit value or credits.

These credits must be achieved in the correct combination from mandatory and optional units: this qualification has 4 mandatory units, which have a value of 10 credits and a group of optional units. Candidates should achieve all 4 mandatory units, plus a minimum of 3 credits from the group of optional units. This makes the minimum credit value of the qualification 13 credits.

Apprentices must also achieve the 3 credits from the Apprenticeship Pathway to enable full achievement of the Proskills Apprenticeship Framework.

The units are made up of the things you need to know and the things you need to be able to do to carry out your job safely and correctly. These are called Learning Outcomes, and all must be met to achieve the unit.

Qualifications are now required to indicate the total qualification time (TQT), this is to show the typical time it will take someone to attain the required skills and knowledge to meet the qualification criteria, this qualification has a TQT of 130 hours.

Qualifications are also required to indicate the number of hours of teaching someone would normally need to receive in order to pass the qualification. These are referred to as Guided Learning Hours (GLH). The GLH for this qualification is 93

Unit Ref	Title	Level	Credit
<b>Mandatory Units</b>			
F/600/8368	Understanding Health and Safety in the Glass and Glass Related Industry	2	3
GRO12			
L/600/8373	Know how to Contribute to the Effectiveness of the Glass and Related Organisation	2	4
GRO13			
D/600/8376	Know how to Accept Delivery of, Handle, Position and Store Glass and Glass Related Products and Materials	2	1
GRO14			
K/600/8378	Know how to Carry Out Quality Checks of Glass Related Products and Materials	2	2
GRO15			
<b>Optional Units of Credit – Minimum of 3 credits to be achieved – see qualification introduction page for details</b>			
H/600/8329	Know how to Operate Glass Manufacturing Equipment	2	6
GR05			
H/600/8332	Know how to Operate Glass Processing Equipment	2	5
GR06			
D/600/8345	Know how to Operate Equipment for Fabricating Glass Supporting Systems	2	5
GR07			

A/600/8353	Know how to Replace and Repair Fixed Glass Components in Vehicles	2	4
GR08			
Y/600/8358	Know how to Install Glass into Glazing Installations	2	5
GR09			
R/600/8360	Know how to Shape Glass for Glazing Installations	2	4
GR010			
T/600/8366	Know how to Install Glass Supporting Frames/Systems	2	5
GR011			
T/600/8495	Knowledge of the Fascia, Soffit and Bargeboard Removal and Installation Process	2	4
GR019			
Y/600/6660	Knowledge of Curtain Walling Systems	2	3
CW5			
L/502/9715	Knowledge of Photovoltaic Systems	3	6
PV2			
Apprenticeship Pathway (3 credits to be achieved for those undertaking this qualification as part of a Proskills Apprenticeship)			
F/602/3940	Employment rights and responsibilities in the processing and manufacturing industries	2	3
ERR1			

#### Assessment Guidance:

Evidence should show that you can complete all of the learning outcomes for each unit being taken.

#### Types of evidence:

Evidence of performance and knowledge is required. Evidence of performance should be demonstrated by activities and outcomes, and should be generated in the workplace only, unless indicated under potential sources of evidence (see below). Evidence of knowledge can be demonstrated through performance or by responding to questions.

#### Quantity of evidence:

Evidence should show that you can meet the requirements of the units in a way that demonstrates that the standards can be achieved consistently over an appropriate period of time.

#### Potential sources of evidence:

The main source of evidence for each unit will be observation of the candidate's performance and knowledge demonstrated during the completion of the unit. This can be supplemented by the following types of physical or documentary evidence:

- Accident book/reporting systems
- Safety records
- Training records
- Audio records
- Job specifications and documentation
- Delivery Records
- Witness testimonies
- Correspondence with customers
- Notes and memos
- Photo/video evidence
- Work diaries
- Timesheets
- Telephone Logs
- Meeting records
- Records of toolbox talks
- Equipment
- Prepared materials and sites
- Completed work

**Please Note that photocopied or downloaded documents such as manufacturers' or industry guidance, H&S policies, Risk Assessments etc, are not normally acceptable evidence for GQA unless accompanied by a record of a professional discussion or Assessor statement confirming candidate knowledge of the subject. If you are in any doubt about the validity of evidence, please contact your GQA External Verifier.**



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