



Summary of the:

GQA Level 3 Award in Education and Training (603/4862/8)

Who is this qualification for?

This qualification forms part of the Education and Training suite of qualifications. The qualification and learning outcomes are based on the recommendations of the National Occupational Standards for Learning and Development and the 2014 Professional Standards for Teachers and Trainers in Education and Training.

This qualification is designed to provide candidates with an introduction to teaching/training in the further education and skills sector. It is a knowledge-based teaching qualification which has no minimum teaching practice requirement, and therefore, it may be undertaken by individuals who are not currently in a teaching or training role.

What is required from candidates?

This qualification is made up of 3 mandatory units with a total credit value of 30 credits.

Qualifications are now required to indicate the total qualification time (TQT), this is to show the typical time it will take someone to attain the required skills and knowledge to meet the qualification criteria, this qualification has a TQT of 120 hours.

Qualifications are also required to indicate the number of hours of teaching someone would normally need to gain the skills and knowledge to achieve the qualification. These are referred to as Guided Learning Hours (GLH). The GLH for this qualification is 48.

Unit Number	Unit Title	Level	Credit
A/617/7076	Understanding roles, responsibilities and relationships in education and training	3	3
ET1			
F/617/7077	Understanding and using inclusive teaching and learning approaches in education and training	3	6
ET2			
J/617/7078	Understanding assessment in education and training	3	3
ET3			

Achievement of the required credit indicated above will mean the qualification has been completed and GQA will provide the Certificate with the qualification title.

Assessment Guidance

Practical assessment

There is 1 practical assessment for this qualification. Candidates for this Level 3 Award must be involved in at least 1 hour of microteaching.

Each Candidate for this Level 3 Award must deliver a 15 minute microteaching session observed and assessed by a member of the delivery team throughout the course, with the results of each learning outcome recorded and

auditable During the other 45 minutes, the Candidate can either deliver additional microteaching sessions or observe the microteaching sessions of other Candidates.

Verifiable evidence must be submitted to show this took place. For each of their delivered microteach sessions Candidates for this Level 3 Award will need to complete:

- Session plans
- Session evaluation template
- Theory assessments
- Learner workbooks

Trainers

All Trainers should have the skills, knowledge and experience to be able to teach and demonstrate the subject. Each Trainer must be approved by GQA Qualifications and provide evidence of:

1. A teaching or training qualification (see Teaching qualifications table)
2. Evidence of relevant teaching experience in an education or training context
3. Access to appropriate guidance and support
4. On-going participation in related programme quality assurance processes

Teaching qualifications	
B.Ed – Bachelor of Education	CTLTS – Certificate in Teaching in the Lifelong Learning Sector
Cert Ed – Certificate Education	DTLLS – Diploma in Teaching in the Lifelong Learning Sector
Further and Adult Education Teacher’s Certificate	Level 4 Certificate in Education and Training (QCF or RQF)
M.Ed – Master of Education	Level 5 Diploma in Education and Training (QCF or RQF)

Assessors

There is no requirement for a separate Assessor when delivering this qualification. Once Trainers have been approved to deliver the qualification, they can also assess the Candidate. Our normal requirements for Assessors apply, see below:

- An in depth understanding of the standards and occupational roles in Education and Training
- Hold a formal regulated Assessor qualification

Internal Quality Assurers

Our requirements for Internal Quality Assurers (IQAs) of this Level 3 Award are identical to the requirements for the IQA of other GQA qualifications, see below:

- A sound working knowledge and understanding of the subject.
- Hold a formal regulated IQA qualification.

Please Note that photocopied or downloaded documents such as manufacturers' or industry guidance, H&S policies, Risk Assessments etc, are not normally acceptable evidence for GQA qualifications unless accompanied by a record of a professional discussion or Assessor statement confirming candidate knowledge of the subject. If you are in any doubt about the validity of evidence, please contact your GQA EQA.



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